



IMMIGRANT CONNECTION

[USCIS Mailing Address]

[Mailing Date]

RE: I-130 Petition for Alien Relative and I-485 Application to Register Permanent Residence or Adjust Status
Petitioner [USC status spouse]: Firstname LASTNAME
Beneficiary [spouse]: Firstname LASTNAME

Dear USCIS Officer:

I represent Firstname LASTNAME [petitioner] (G-28 attached) in [their] petition for a family-based visa for [their] spouse Firstname LASTNAME, as well as Firstname LASTNAME (G-28 attached) in [their] Adjustment of Status filing packet. [Their] filing packet includes the following forms: I-485 (Application to Register Permanent Residence or Adjust Status), I-765 (Application for Employment Authorization), I-131 (Application for Travel Document), I-864 (Affidavit of Support), and I-693 (Report of Medical Examination and Vaccination Record). Enclosed, please find the following:

1. Money order for \$535 for I-130
2. Money order for \$1,225 for I-485
3. Passport style photos for Firstname LASTNAME [Petitioner] and Firstname LASTNAME [Beneficiary]
4. Completed I-130 Application Petition for Alien Relative
5. Completed I-130A for Firstname LASTNAME [Beneficiary]
6. Supporting documents for I-130
 - a. Proof of petitioner's status as USC- [evidence of USC status for Petitioner]
 - b. Copy of birth certificate for Firstname LASTNAME [Beneficiary]
 - c. Proof of marriage:
 - i. Copy of marriage certificate for Firstname LASTNAME [Petitioner] and Firstname LASTNAME [Beneficiary]
 - ii. Copy of Divorce Decree for Firstname LASTNAME [Beneficiary] and [Previous spouse]
 - iii. Copy of address verification for Firstname LASTNAME [Beneficiary] from the United States Postal Service
 - iv. Copy of bank statement for joint account for Firstname LASTNAME [Petitioner] and Firstname LASTNAME [Beneficiary]
 - v. Copy of Residential Lease listing both Firstname LASTNAME [Petitioner] and Firstname LASTNAME [Beneficiary]
 - vi. Copy of Power and Light Company bill listing both Firstname LASTNAME [Petitioner] and Firstname LASTNAME [Beneficiary]
 - vii. Copy of Auto Insurance listing both Firstname LASTNAME [Petitioner] and Firstname LASTNAME [Beneficiary] as the Policy holders
7. Completed I-485 Application to Register Permanent Residence or Adjust Status
 - a. Copy of most recent I-94 for Firstname LASTNAME [Beneficiary]
 - b. Copy of visa for Firstname LASTNAME [Beneficiary]
 - c. Copy of passport used at last arrival for Firstname LASTNAME [Beneficiary]
 - d. Copy of current Passport for Firstname LASTNAME [Beneficiary]
8. Completed I-765 Application for Employment Authorization
9. Completed I-131 Application for Travel Document
10. Completed I-864 Affidavit of Support of Petitioner Firstname LASTNAME [Petitioner]
 - a. Copy of [last 3 years] Income Tax Return for Firstname LASTNAME [Petitioner]

- b. Copy of [last 3 years] W2s for Firstname LASTNAME [Petitioner]
- 11. [Completed I-864 Affidavit of Support of Co-Sponsor Firstname LASTNAME - IF APPLICABLE]
 - a. [Completed G-28 for Co-sponsor Firstname LASTNAME]
 - b. [Evidence Co-Sponsor is LPR or USC]
 - c. [Copy of driver's license/State ID of Co-sponsor Firstname LASTNAME]
 - d. [Copy of [last 3 years] Income Tax forms of Co-Sponsor Firstname LASTNAME]
- 12. Completed I-693 Medical and Vaccination Records for Firstname LASTNAME [Beneficiary] (sealed envelope attached)

If you have questions, please contact me at [email] or [office phone number]. Thank you for your time and attention to this matter.

Sincerely,

[Name of DOJ Rep]
DOJ Accredited Representative
IC Site