



# IMMIGRANT CONNECTION

[USCIS Mailing Address]

[Mailing Date]

**RE:I-130 Petition for Alien Relative and I-485 Application to Register Permanent Residence or Adjust Status  
Petitioner [USC relationship to beneficiary]: Firstname LASTNAME  
Beneficiary [relationship to petitioner]: Firstname LASTNAME**

Dear USCIS Officer:

I represent Firstname LASTNAME [Petitioner] (G-28 attached) in [their] petition for a family-based visa for [their] [relationship with beneficiary] Firstname LASTNAME [Beneficiary], as well as Firstname LASTNAME [Beneficiary] (G-28 attached) in [their] Adjustment of Status filing packet. [Their] filing packet includes the following forms: I-485 (Application to Register Permanent Residence or Adjust Status), I-765 (Application for Employment Authorization), I-131 Application for Travel Document, I-864 (Affidavit of Support), and I-693 (Report of Medical Examination and Vaccination Record). Enclosed, please find the following:

1. Money order totaling \$535 for I-130
2. Money order totaling \$1,225 for I-485
3. Passport style photos for Firstname LASTNAME [Petitioner] and Firstname LASTNAME [Beneficiary]
4. Completed I-130 Application Petition for Alien Relative
5. Supporting documents for I-130
  - a. Proof of petitioner's status as USC - [evidence of USC status for Petitioner]
  - b. Copy of birth certificate for Firstname LASTNAME [Beneficiary]
  - c. Proof of relationship:
    - i. Copy of birth certificate for Firstname LASTNAME [Petitioner]
    - ii. Copy of marriage certificate Firstname LASTNAME [Petitioner] and Firstname LASTNAME [Beneficiary's parent]
6. Completed I-485 Application to Register Permanent Residence or Adjust Status
  - a. Copy of most recent I-94 for Firstname LASTNAME [Beneficiary]
  - b. Copy of visa for Firstname LASTNAME [Beneficiary]
  - c. Copy of passport used at last arrival for Firstname LASTNAME [Beneficiary]
  - d. Copy of current Passport for Firstname LASTNAME [Beneficiary]
7. Completed I-765 Application for Employment Authorization
8. Completed I-131 Application for Travel Document
9. Completed I-864 Affidavit of Support of Petitioner Firstname LASTNAME [Petitioner]
  - a. Copy of [last 3 years] Income Tax Return for Firstname LASTNAME [Petitioner]
  - b. Copy of [last 3 years] W2s for Firstname LASTNAME [Petitioner]
10. [Completed I-864 Affidavit of Support of Co-Sponsor Firstname LASTNAME - IF APPLICABLE]
  - a. [Completed G-28 for Co-sponsor Firstname LASTNAME]
  - b. [Evidence Co-Sponsor is LPR or USC]
  - c. [Copy of driver's license/State ID of Co-sponsor Firstname LASTNAME]
  - d. [Copy of [last 3 years] Income Tax forms of Co-Sponsor Firstname LASTNAME]

11. Completed I-693 Medical and Vaccination Records for Firstname LASTNAME [Beneficiary] (sealed envelope attached)

If you have questions, please contact me at [email] or [office phone number]. Thank you for your time and attention to this matter.

Sincerely,

[Name of DOJ Rep]  
DOJ Accredited Representative  
IC Site